

LOUISIANA BOARD OF DRUG AND DEVICE DISTRIBUTORS

Board Meeting

MINUTES

April 8, 2019

AGENDA ITEM 1 - Call to Order

The meeting was called to order by Robert Broadus, Chairman, at approximately 9:35 am. The meeting was held in Baton Rouge, Louisiana at the Administrative Office of the Board located at 12091 Bricksome Avenue, Suite B.

AGENDA ITEM 2 - Roll Call and Introduction of Guests

It was noted by Mr. Broadus that those members in attendance were Mr. Broadus, Michael Davis, Randall Brooks, Chad Gielen, Jacob Dickson, James Delatte, and Trion Horgan. There were no seated members absent; there is one vacant Board seat. The members in attendance constituted a quorum. Also present from the Board's administrative office were George Lovecchio, Executive Director and Kimberly Barbier, Executive Assistant. John Becknell III, the Board's regulatory counsel, was also in attendance. There were no guests in attendance.

AGENDA ITEM 3 - Call for Additional Agenda Items *[for discussion in Agenda Item 10]*

Mr. Lovecchio requested to add two items to the meeting agenda:

- a. 2019 Regular Legislative Session- Proposed Legislation
- b. Temperature Monitoring Requirements

Motion was made by Mr. Davis to add the items to the agenda for discussion under agenda item 10, seconded by Mr. Brooks, and passed by voice vote- FOR: Mr. Davis, Mr. Brooks, Mr. Gielen, Mr. Dickson, Mr. Delatte, and Mr. Horgan; AGAINST: None; ABSENT: None; ABSTAINED: None; RECUSED: None.

AGENDA ITEM 4 - Disciplinary and Enforcement Actions

- a. Disciplinary Action- Docket No. 2018006- JOERNS LLC

Mr. Gielen, Compliance Officer, presented a summary of disciplinary case, docket no. 2018006, against licensee, JOERNS LLC, Scott, LA, LA license no. 8043. Mr. Gielen presented the Consent Agreement as offered to the respondent. The Consent Agreement had been executed by the respondent and returned with payment of the assessed fine and administrative costs. **Motion was made by Mr. Brooks to approve and accept the executed consent agreement as presented and payment of the fine and administrative costs received from respondent, seconded by Mr. Horgan, and passed by voice vote - FOR: Mr. Davis, Mr. Brooks, Mr. Dickson, Mr. Delatte, and Mr. Horgan; AGAINST: None; ABSENT: None; ABSTAINED: None; RECUSED: Mr. Gielen.**

AGENDA ITEM 5 - Approval of Meeting Minutes

a. The minutes of the December 11, 2018 Board meeting were presented. **Motion was made by Mr. Dickson to dispense with full reading of the minutes and to accept and approve the minutes of the December 11, 2018 Board meeting as presented, seconded by Mr. Davis, and passed by voice vote - FOR: Mr. Davis, Mr. Brooks, Mr. Gielen, Mr. Dickson, Mr. Delatte, and Mr. Horgan; AGAINST: None; ABSENT: None; ABSTAINED: None; RECUSED: None.**

b. The minutes from the March 26, 2019 Board meeting which was cancelled upon opening because the members present did not constitute a quorum were presented. **Motion was made by Mr. Horgan to accept the minutes as presented and acknowledge cancellation of the March 26, 2019 meeting due to no quorum of members present, seconded by Mr. Delatte, and passed by voice vote - FOR: Mr. Davis, Mr. Brooks, Mr. Gielen, Mr. Dickson, Mr. Delatte, and Mr. Horgan; AGAINST: None; ABSENT: None; ABSTAINED: None; RECUSED: None.**

AGENDA ITEM 6 - Service Contracts

a. Consulting- Facility Inspections- John Liggio

Mr. Lovecchio presented a renewal of services contract with John Liggio for the period of April 1, 2019 through March 31, 2020 (one-year) to provide in-state facility inspections (south). **Motion was made by Mr. Delatte to approve the contract with John Liggio to continue providing in-state facility (south) inspection services for the period of April 1, 2019 through March 31, 2020 at a maximum contract amount of \$24,000, seconded by Mr. Gielen, and passed by voice vote- FOR: Mr. Davis, Mr. Brooks, Mr. Gielen, Mr. Dickson, Mr. Delatte, and Mr. Horgan; AGAINST: None; ABSENT: None; ABSTAINED: None; RECUSED: None.**

AGENDA ITEM 7 - Additional Agenda Items Properly Brought Before the Board

The following items were approved to be added to the agenda in agenda item 4.

[Agenda item 7.a was discussed after agenda item 7.b]

a. 2019 Regular Legislative Session- Proposed Legislation

Mr. Becknell presented general review of legislation being proposed in the upcoming 2019 Louisiana Legislative regular session; specifically, Senate Bill 187 proposed by Senator Milkovich relative to adjudication hearings and House Bill 503 proposed by Representative Edmonds relative to licensing qualifications. Mr. Becknell and Mr. Lovecchio were asked to monitor the legislative session and keep the Board informed with regards to any proposed legislation that may affect the Board.

[Agenda item 8 was discussed after agenda item 7.a]

[Agenda item 7.b was discussed before agenda item 7.a]

b. Temperature Monitoring Requirements

Mr. Lovecchio presented general discussion with regards to Board regulation 309.A.3.b relative to temperature monitoring requirements. Open discussion was held. Mr. Lovecchio will work with Mr. Becknell to compose an informal information paper of

general recommendations regarding temperature monitoring to be made available to licensees.

[Agenda item 7.a was discussed after agenda item 7.b]

AGENDA ITEM 8 - Board Matters

a. Confirmation of Next Board Meeting Date

The next Board meeting is tentatively scheduled for Tuesday, June 25, 2019 (annual meeting).

AGENDA ITEM 9 - General Motion

The following changes in the order of agenda items for this meeting as discussed is noted:

- a. Agenda item 7.b was discussed before agenda item 7.a;
- b. Agenda item 7.a was discussed after agenda item 7.b; and
- c. Agenda item 8 was discussed after agenda item 7.a.

Motion was made by Mr. Gielen to approve the noted changes made in the order of agenda items discussed for this meeting of April 8, 2019, seconded by Mr. Delatte, and passed by voice vote - FOR: Mr. Davis, Mr. Brooks, Mr. Gielen, Mr. Dickson, Mr. Delatte, and Mr. Horgan; AGAINST: None; ABSENT: None; ABSTAINED: None; RECUSED: None.

AGENDA ITEM 10 - Adjournment

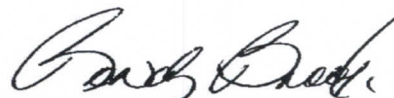
There being no further business before the Board, **motion was made by Mr. Horgan to adjourn the meeting, seconded by Mr. Dickson, and passed by voice vote - FOR: Mr. Davis, Mr. Brooks, Mr. Gielen, Mr. Dickson, Mr. Delatte, and Mr. Horgan; AGAINST: None; ABSENT: None; ABSTAINED: None; RECUSED: None.**

The meeting adjourned at approximately 11:10 am.

Approved and accepted by the full Board -

Date: _____

6/25/19



Randall Brooks
Board Secretary-Treasurer



George Lovecchio
Executive Director